



Careers & Lifestyle

Course Guide

**Fee free funding
available, check if you
are eligible on pages 3 & 8.**

**20
24**

**FEB
MAR
APR**



RTO Code 90113
The NSW Department of
Education has recognised
our organisation as a High
Performing Provider.

9970 1000
nbmc.nsw.edu.au

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Chat With A Coordinator

If you are interested in one of our many Certificate/Diploma courses but are unsure which course is right for you our Coordinators are here to help. You can chat on the phone or call and book an appointment to chat face-to-face either at one of our offices or via Zoom.



Natalie Thornberry

- Early Childhood Education & Care
 - School Based Education Support
 - Leadership & Management
- 9970 1053 | natalie@nbmc.nsw.edu.au



Nadia Louw

- Assistant in Nursing & Allied Health
 - Community Services
 - Leisure & Health
 - Counselling
- 9970 1008 | nadia@nbmc.nsw.edu.au



Mairead O'Leary

- Aged & Disability Care
 - Business
 - Computers
- 9970 1001 | mairead@nbmc.nsw.edu.au



Julie Lindfield

- Entrepreneurship & New Business
 - Human Resource Management
 - Project Management
- 9970 1051 | julie@nbmc.nsw.edu.au

How To Enrol:

Online: nbmc.nsw.edu.au

Phone: 9970 1000

In person: L1, 14 William St, Brookvale
Mon to Fri - 9am to 5pm

By post: See enrolment form on pg 15



All information is correct at time of publication.
Please double check website for course dates and times.

Accredited Training Explained

In Australia, we have three different levels of education:

- School (primary and secondary)
- VET (vocational education & training)
- University (higher education)



In VET, if a course is accredited, it means the course is nationally recognised and that a registered training organisation (RTO) can issue a nationally recognised VET qualification or VET statement of attainment following its full or partial completion. VET qualifications can be offered at different levels starting from Certificate I through to Graduate Diplomas. These are part of the Australian Qualifications Framework.

NBMC offers a range of full qualification and short courses which are identified with the above logo as they are "accredited".

The content of each accredited course is drawn from a Training Package which is a set of nationally endorsed standards and qualifications for recognising and assessing people's skills in a specific industry.

RTOs in NSW (this includes most Community Colleges, TAFEs and private RTOs) are registered with the Australian Skills Quality Authority (ASQA) to deliver training. To operate as an RTO we are all required to meet stringent standards and audited regularly by ASQA to ensure compliance with those standards.

About NBMC

NBMC is a not for profit organisation providing quality, flexible and supportive training. We offer a wide range of accredited, workskills and lifestyle courses to the community. Further information about the College, funding opportunities for individuals and businesses and traineeships can be found on our website at: nbmc.nsw.edu.au or please phone us on 9970 1000.

Registered Training Organisation

NBMC (Northern Beaches Community College Ltd T/A Northern Beaches & Mosman College) is a Registered Training Organisation (RTO) national code 90113. We are registered with the Australian Skills Quality Authority (ASQA) to deliver training, assess and issue Statements of Attainment and/or qualifications that appear on our scope of registration.

Recognition of Prior Learning

Your existing skills & knowledge can be recognised into either a part or full qualification. This relates only to qualifications which the College has within its scope of registration. Please contact the College for further information.



USI Unique Student Identifier

All students enrolling in Nationally Recognised Training must provide a Unique Student Identifier (USI). For more information or to obtain a USI please go to: www.usi.gov.au

On The Front Cover

NBMC students at our Brookvale Campus. Artwork from the Watercolour Beginners/Intermediate class run by John Wells.



KEEP UPDATED - Sign up to our newsletter for information on courses & to see what's on at NBMC. To subscribe visit: nbmc.nsw.edu.au

- I am an Australian Citizen/Permanent Resident/NZ citizen/Humanitarian visa holder or a partner visa holder whose sponsor is a humanitarian visa holder, &
- I am aged 15 years or older, and
- I am no longer at school (excluding registered home schooled), and live or work in NSW

The NSW and Federal Governments have signed an agreement to deliver more fee free vocational education places in NSW in 2024 for priority qualifications – training to commence between 1 January and 30 June 2024.

Limited spaces - fee free places are subject to availability.

If you answered **YES** to Q1, the **cost for courses on pages 3, 4 & 5 = \$0.**

Aged & Disability Care



CHC33021 Certificate III in INDIVIDUAL SUPPORT (Ageing or Disability)

Improve the quality of life of others as you start your career as a care/support worker with a home care service provider and/or an aged care facility.

Career Options: Assistant in Nursing; Home Care Assistant; In-Home Respite Worker; Personal or Community Care Attendant; Support Service Worker

Day/Evening	Date	Time	Location
2 days per week - Wed & Fri	14 Feb to 17 Jul 24	9.00am - 3.00pm	Brookvale Campus
2 evenings per week - Tue & Thu	13 Feb to 30 Jul 24	6.00pm - 9.00pm	Brookvale Campus

For more information, or to book an appointment, please contact: Mairead O'Leary on 9970 1001 or email: mairead@nbmc.nsw.edu.au



Notes:

- Completion of 120 hrs work placement (organised by the College) - Covid Vaccination cert. req'd
- Incl. flexible, weekly directed self-study hrs
- Disability units will be held on Mondays



CHC33021 Certificate III in INDIVIDUAL SUPPORT for Existing Workers (Ageing or Disability)

FAST TRACK for Existing Workers - Already working in the aged care/disability industry but don't currently have your qualification, we have designed a course just for you.

Pre-requisite: Minimum one years experience in the industry, plus your employer's agreement for work placement hours.

Day/Evening	Date	Time	Location
1 evening per week - Mon plus 4 x Saturdays (9am-4pm)	12 Feb to 8 Jul 24	6.00pm - 9.00pm	Brookvale Campus

For more information, or to book an appointment, please contact: Mairead O'Leary on 9970 1001 or email: mairead@nbmc.nsw.edu.au



Notes:

- Completion of 120 hrs work placement (organised by College - current work hours may be acceptable) - Covid Vaccination certificate required
- Incl. flexible, weekly directed self-study hrs
- Disability units held Mondays



CHC43015 Certificate IV in AGEING SUPPORT for Existing Workers

If you already have your Cert. III in Individual Support, and work in the industry, take this fantastic opportunity to **upskill fee free***. This course offers more advanced skills to help you be more specialised and take on more responsibility. May also include medication unit - discuss requirements with Coordinator on enrolment.

Career Options: Hostel Supervisor; Care Supervisor; Program Coordinator - Social Programs; Care Team Leader; Residential Care Worker; Client Liaison.

Day/Evening	Date	Time	Location
1 evening per week - Tue	13 Feb to 13 Aug 24	6.00pm - 9.00pm	Zoom

For more information, or to book an appointment, please contact: Mairead O'Leary on 9970 1001 or email: mairead@nbmc.nsw.edu.au



Notes:

- Completion of 120 hrs work placement (current work hours may be acceptable) - Covid Vaccination certificate required
- Incl. flexible, weekly directed self-study hrs
- Additional First Aid Training day

See pages 4 & 5 for **fee free** courses in Assistant in Nursing, Allied Health, Leisure & Health, Business and Childhood Education & Care.

- I am an Australian Citizen/Permanent Resident/NZ citizen/Humanitarian visa holder or a partner visa holder whose sponsor is a humanitarian visa holder, &
- I am aged 15 years or older, and
- I am no longer at school (excluding registered home schooled), and live or work in NSW

If you answered **YES** to Q1, the **cost for courses on pages 3, 4 & 5 = \$0.**

Limited spaces - fee free places are subject to availability.

Assistant in Nursing, Allied Health & Leisure & Health



HLT33115 Certificate III in HEALTH SERVICES ASSISTANCE (Assisting in nursing work in acute care)

Gain the knowledge and skills as a Nursing Assistant in a hospital or other health care facility to work with health care professionals in delivering the highest level of care.

Career Options: Assistant in Nursing; Nursing Support Worker; Ward Person

Day/Evening	Date	Time	Location
2 days per week - Thur & Fri	15 Feb to 12 Jul 24	9.00am - 3.00pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Nadia Louw on 9970 1008 or email: nadia@nbmc.nsw.edu.au



Notes:

- Completion of 80 hrs work placement (organised by the College) - Covid Vaccination certificate required
- Incl. flexible, weekly directed self-study hrs
- Additional First Aid Training day

Short course available, see pg 8.



HLT33021 Certificate III in ALLIED HEALTH ASSISTANCE

This course is for the self-motivated individual who gets excited about assisting allied health professionals with therapy programs to improve a client's quality of life in settings such as private practices and aged care facilities.

Career Options: Allied Health Assistant; Occupational Therapy Asst; Physiotherapist's Assistant; Podiatrist's Assistant

Day/Evening	Date	Time	Location
2 days per week - Thur & Fri	15 Feb to 12 Jul 24	9.00am - 3.00pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Nadia Louw on 9970 1008 or email: nadia@nbmc.nsw.edu.au



Notes:

- Completion of 120 hrs work placement (organised by the College) - Covid Vaccination certificate required
- Incl. flexible, weekly directed self-study hrs
- Additional First Aid Training day

Short course available, see pg 8.



CHC43415 Certificate IV in LEISURE & HEALTH

Are you energetic, compassionate & want to support the person-centred care activities in which clients in the aged care, health, & community services sectors take part? Learn how to plan, implement and monitor appropriate leisure activities or programs.

Career Options: Activities Officer; Diversional Therapy Assistant; Community Leisure Officer; Leisure Officer; Disability Officer - Day Support; Recreation Activities Officer

Day/Evening	Date	Time	Location
1 day per week - Tues	13 Feb to 17 Dec 24	9.00am - 3.00pm	Brookvale Campus
1 evening per week - Tues	13 Feb to 17 Dec 24	6.00pm - 9.00pm	Zoom

For more information, or to book an appointment, please contact:
Nadia Louw on 9970 1008 or email: nadia@nbmc.nsw.edu.au



Notes:

- Completion of 120 hrs work placement (organised by College) - Covid Vaccination cert. may be required
- Incl. flexible, weekly directed self-study hrs
- Additional First Aid Training day

Entrepreneurship



BSB40320 Certificate IV in ENTREPRENEURSHIP & NEW BUSINESS

Do you have a great idea for a new business or do you need to develop your skills for an existing business? This course will give you the practical understanding of what it takes to run a successful small business.

Career Options: Small Business Manager

Day/Evening	Date	Time	Location
1 day per week - Mon plus 7 x Saturday (9.30am-3.30pm)	4 Mar 24 to 31 Mar 25	6.00pm - 9.00pm	Zoom

For more information, or to book an appointment, please contact:
Julie Lindfield on 9970 1051 or email: julie@nbmc.nsw.edu.au



Notes:

- Incl. flexible, weekly directed self-study hrs.
- It is mandatory that students attending via Zoom must attend face-to-face training where Saturdays are scheduled.

Short courses available, see pg 8.

Childhood Education & Care



CHC30121 Certificate III in EARLY CHILDHOOD EDUCATION & CARE

This course is the first step in your exciting new career as an early childhood educator. It is mandatory to either have, or be actively working towards, this qualification if you want to work at an approved early childhood service.

Career Options: Early Childhood Educator; Childhood Educator Assistant; Nanny; Family Day Care Worker; Play Group Supervisor; Occasional Care Facilities; Crèches; Preschools

Day/Evening	Date	Time	Location
2 days per week - Mon & Tue	19 Feb to 1 Oct 24	9.15am - 2.45pm	Brookvale Campus
2 days per week - Thur & Fri	15 Feb to 4 Oct 24	9.15am - 2.45pm	Brookvale Campus

Min. 160 hrs work placement (9am-5pm) - 3 days per week (Mon, Tue, Wed or Wed, Thur, Fri) - organised by the College - Covid Vaccination certificate may be required per Centre requirements.

For more information, or to book an appointment, please contact:
Natalie Thornberry on 9970 1053 or email: natalie@nbmc.nsw.edu.au



Notes:

- Incl. flexible, weekly directed self-study hrs
- Working with Children Check required
- Mandatory full day required for First Aid (Friday or Saturday)
- Mandatory full day required for Child Protection (Sat)



CHC40221 Certificate IV in SCHOOL BASED EDUCATION SUPPORT

Assist teachers and support student's learning in a range of classroom settings under the guidance of a teacher or other educational professional. Workers may be involved in facilitation of learning for a range of instructional groupings, including for those students in need of additional support.

Career Options: Teacher's Aide; Education Assistant; Teaching Assistant; Education Support Worker; Special Needs Education Support Worker; Aboriginal and/or Torres Strait Islander Education Worker; Indigenous Language & Culture Teaching Assistant.

Day/Evening	Date	Time	Location
2 days per week - Tue & Wed	13 Feb to 4 Dec 24	9.15am - 2.45pm	Brookvale Campus

- Mandatory full day required for First Aid (Friday or Saturday)
- Mandatory full day required for Child Protection (Saturday 13 April 2024)

For more information, or to book an appointment, please contact:
Natalie Thornberry on 9970 1053 or email: natalie@nbmc.nsw.edu.au



Notes:

- Completion of 100 hours of work placement (8.30am-3.30pm) in a classroom environment - primary or secondary school.
- Incl. flexible, weekly directed self-study hours
- Working With Children Check required.



CHC50121 Diploma of EARLY CHILDHOOD EDUCATION & CARE

Take this fantastic opportunity to **upskill fee free***. This course offers more advanced skills to help you take on more responsibility.

Career Options: Early Childhood Educator; Centre Manager; Team Leader; Children's Services Coordinator; Child Development Worker

Prerequisite: Hold either a CHC30113 or CHC30121 Cert. III in Early Childhood Education & Care

Day/Evening	Date	Time	Location
1 day per week - Wed	7 Feb 24 to 2 Apr 25	9.15am - 2.45pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Natalie Thornberry on 9970 1053 or email: natalie@nbmc.nsw.edu.au



Notes:

- 280 hours work placement (if not currently working in the industry) - Covid Vaccination certificate may be required
- Incl. flexible, weekly directed self-study hrs
- Working with Children Check required

FEE FREE TRAINEESHIPS

Do you need more staff, or do you have great staff you want to upskill?
Talk to us about Fee Free Traineeships* with wage subsidies.

Employees can "learn & earn" while employers gain skilled staff for their businesses, as well as financial incentives offered by the Government.

Talk to us today to see how we can help you -

9970 1000

*See website for trainee eligibility criteria. This training is subsidised by the NSW Government. Scan QR code for more information.



For Child Protection course, see pg 8.

Private Courses Available

Did you know that NBMC can provide private training to your childcare centre. Have a trainer come to your centre, at a time that suits you, to deliver child protection / first aid for a reduced fee (minimum 10 students).

Call Natalie Thornberry on 9970 1000 to discuss your needs.

Training under NSW Fee Free is fee-free and fully funded by the NSW and Commonwealth governments.

- I am an Australian Citizen/Permanent Resident/NZ citizen/Humanitarian visa holder or a partner visa holder whose sponsor is a humanitarian visa holder, &
- I am aged 15 years or older, and
- I am no longer at school (excluding registered home schooled), and live or work in NSW

If you answered **YES** to Q1, then you are eligible to study the courses on pages 5 & 6 at a **subsidised cost**.

Limited spaces - places are subject to availability.

Community Services & Counselling

From
\$1990

CHC42021 Certificate IV in COMMUNITY SERVICES

Embrace a rewarding career in community services and help people in the community regain more control over their lives and future.

Career Options: Community Support Worker; Health Education Officer; Domestic Violence Officer; Youth Support Worker

Cost: From \$1990 or \$240* concession. Interest free payment plan available.

Day/Evening	Date	Time	Location
1 evening per week - Tues	13 Feb to 17 Dec 24	6.00pm - 9.00pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Nadia Louw on 9970 1008 or email: nadia@nbmc.nsw.edu.au

Short
courses
available,
see pg 8.



Notes:

- Completion of min. 40 hrs work placement (self arranged, with support from the College)
- Incl. flexible, weekly directed self-study hrs
- If chosen as an elective, First Aid training is held on Fridays or Saturdays.

From
\$4420

CHC51015 Diploma of COUNSELLING

This entry level qualification will teach you current and effective counselling techniques and methods, to give people the skills to overcome the personal or psychological problems they face, making a difference in their lives.

Career Options: Based on your experience, this qualification could lead to a role as a Counsellor in many areas of the Community Services sector such as Therapy; Community outreach programs; Welfare services; Rehabilitation and Family support.

Cost: From \$4420 - Interest free payment plan available.

Day/Evening	Date	Time	Location
1 evening per week - Tues	13 Feb to 17 Dec 24	6.00pm - 9.00pm	Zoom
1 day per week - Wed	14 Feb to 18 Dec 24	9.00am - 3.00pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Nadia Louw on 9970 1008 or email: nadia@nbmc.nsw.edu.au



Notes:

- Completion of work placement may be required
- Incl. flexible, weekly directed self-study hrs
- It is mandatory that students attending via Zoom must attend some face-to-face training where scheduled. If chosen as an elective, First Aid training is held on Fridays or Saturdays.

Do you already have a Cert. IV in Community Services, talk to us about credit transfers, they can reduce the cost of your course.

Not sure if a full qualification is right for you, take a look at our accredited short courses.

These are designed to give you a taste of what to expect as the units studied are from the full qualification. If successfully completed credit transfers will be given if you subsequently enrol in the full course.

See page 8 for all the details and to see if you are eligible to study them **fee free**.

SHORT COURSE	QUALIFICATION
Medical Receptionist	BSB30120 Certificate III in Business
Kickstart Your Small Business	BSB40420 Certificate IV in Entrepreneurship & New Business
Making Videos for Your Business	BSB40420 Certificate IV in Entrepreneurship & New Business
Introduction to Working for a Community Services Organisation	CHC42021 Certificate IV in Community Services
Supporting the Support Worker	CHC42021 Certificate IV in Community Services
Introduction to Working in the Health Industry	HLT33115 Certificate III in Health Services Assistance / HLT33021 Certificate III in Allied Health Assistance.
Respond Effectively to Behaviours of Concern	CHC42021 Certificate IV in Community Services

This training is subsidised by the NSW Government.

Human Resources, Leadership/Project Management

From
\$1320



BSB30120 Certificate III in BUSINESS

Choose your study stream: Design or Medical Administration

Career Options: Administrative Assistant; Customer Service Assistant; Data Entry Operator; Medical Receptionist; and many other general office roles.

Cost: From \$1320 or \$240* concession. Interest free payment plan available.

Day/Evening	Date	Time	Location
2 days per week - Mon & Wed	12 Feb to 10 Jul 24	9.00am - 3.00pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Mairead O'Leary on 9970 1001 or email: mairead@nbmc.nsw.edu.au



Medical
Receptionist
short course
avail., see
pg 8.

Notes:

- Incl. flexible, weekly directed self-study hours.

From
\$1580



BSB40420 Certificate IV in HUMAN RESOURCE MANAGEMENT

Would you like to work in human resource management across large, medium or small businesses? This course will prepare you for a variety of HR roles.

Career Options: HR/Recruitment Officer; Admin Officer; Executive PA; Office Administrator; Project Assistant

Cost: From \$1580 or \$240* concession. Interest free payment plan available.

Day/Evening	Date	Time	Location
1 evening per week - Tue	20 Feb 24 to 25 Mar 25	6.00pm - 9.00pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Julie Lindfield on 9970 1051 or email: julie@nbmc.nsw.edu.au



Notes:

- Incl. flexible, weekly directed self-study hours.

From
\$2530



BSB50420 Diploma of LEADERSHIP & MANAGEMENT

This qualification, designed by industry professionals, will help to bring out your natural initiative, judgement and communication skills to support others, both individually and in teams, to successfully meet organisational needs.

Career Options: Manager across a range of enterprise and industry contexts.

Cost: From \$2530 - Interest free payment plan available.

Day/Evening	Date	Time	Location
1 evening per week - Tues plus 8 x Saturdays	13 Feb to 17 Dec 24	6.00pm - 9.00pm	Brookvale Campus

For more information, or to book an appointment, please contact:
Natalie Thornberry on 9970 1053 or email: natalie@nbmc.nsw.edu.au



Notes:

- Incl. flexible, weekly directed self-study hours
- It is mandatory that students attending via Zoom must attend face-to-face training where Saturdays (9.30am to 3.30pm) are scheduled.

From
\$2530



BSB50820 Diploma of PROJECT MANAGEMENT

Gain the skills to step up as a project manager or team leader. Learn to effectively manage stakeholder relationships, budgeting and deadlines, and build transferable knowledge to succeed in project management roles across a range of industries.

Career Options: Project Manager; Project Team Leader

Cost: From \$2530 - Interest free payment plan available.

Day/Evening	Date	Time	Location
1 evening per week - Tues plus 7 x Saturdays	13 Feb 24 to 1 Apr 25	6.00pm - 9.00pm	Zoom

For more information, or to book an appointment, please contact:
Julie Lindfield on 9970 1051 or email: julie@nbmc.nsw.edu.au



Notes:

- Incl. flexible, weekly directed self-study hours
- It is mandatory that students attending via Zoom must attend face-to-face training where Saturdays (9.30am to 3.30pm) are scheduled.

15-30 years old?

Fee free scholarships available for those 15-30 yrs of age in receipt of a Commonwealth Benefit, or a dependent of a Commonwealth Benefit recipient.

For full course details go to:
nbmc.nsw.edu.au

*Concessions available - see website for more information.

Interest free payment plans available



This training is subsidised by the NSW Government.

Q1. Can you answer yes to all 3 statements below?


- ☐ I am an Australian Citizen/Permanent Resident/NZ citizen/Humanitarian visa holder or a partner visa holder whose sponsor is a humanitarian visa holder, &
- ☐ I am aged 15 years or older, and
- ☐ I am no longer at school (excluding registered home schooled), and live or work in NSW

Adult & Community Education (ACE*)

Q2. Can you tick one of the options below?

- ☐ I am Aboriginal/Torres Strait Islander; or
- ☐ I am mature age (over 55 years) looking to upskill/reskill; or
- ☐ I am unemployed/under employed (under 25 hours); or
- ☐ I left school prior to year 12 or equivalent; or
- ☐ I am returning to the workforce after a gap of more than 12 months; or
- ☐ English is my second language and it prevents me from effectively participating in the community or employment; or
- ☐ I am a recipient of an eligible benefit, or a dependent child, spouse or partner of a recipient of an eligible benefit.

See website for more options, and a full list of applicable benefits.


If you can say **Yes** to **Q1 & Q2** keep an eye out for courses marked with a  you may be eligible for **fee free** training under **Adult & Community Education (ACE*)** funding.

Targeted Skills for Small Business (TSB*)

Q3. Can the business answer yes to one of the options below?









OR

- ☐ The business has up to 20 employees, or
- ☐ The annual turnover is less than \$2 million

If you can say **Yes** to **Q1 & Q3** keep an eye out for courses marked with a  you may be eligible for **fee free** training under **Targeted Skills for Small Business (TSB*)** funding.



Short Courses

	Dates	Cost	Time	Location
 Medical Receptionist - The units in this course are from BSB30120 Cert. III in Business. Units: BSBMED301 Interpret & apply medical terminology appropriately; BSBMED302 Prepare & process medical accounts; BSBMED303 Maintain patient records; BSBMED305 Apply the principles of confidentiality, privacy & security within the medical environment. Pre-requisite: Confident keyboarding & MS Word knowledge essential.	15 Feb to 4 Apr 24 2 days per week - Mon & Thur - 4 x Mondays & 8 x Thursdays	\$1464-\$799 or \$0*	9.00am - 2.30pm	Brookvale Campus
 Kickstart Your Small Business - This dynamic course equips students with the essential tools to craft a robust business plan and develop the skills needed to successfully launch and promote a brand that stands out in today's competitive marketplace. Units: BSBESB401 Research and develop business plans; BSBESB404 Market new business ventures.	8 Feb to 11 Apr 24 1 evening per week - Thur - 10 weeks	\$732 or \$0*	6.00pm - 9.00pm	Zoom
 NEW Making Videos for Your Business - In today's digital landscape, video content is not just a trend; it's a necessity. Whether you're a seasoned entrepreneur or just starting, this course is your gateway to unlocking the potential of video marketing for your business. Unit: BSBPMG430 Undertake project work.	17 Feb to 16 Mar 24 1 day per week - Sat - 5 weeks	\$342 or \$0*	17 Feb - 9 Mar 9.30am-11.30am + 16 Mar - 9.30am - 3.30pm	Zoom Brookvale Campus
 Introduction to Working for a Community Services Organisation - This course is designed to give you a taste of what it is like working for a community services organisation & a rewarding career in community services. The units in this introductory course are from: Cert. IV in Community Services. Units: CHCPRP001 Develop and maintain networks and collaborative partnerships; CHCADV001 Facilitate the interests and rights of clients; CHCCOM002 Use communication to build relationships.	13 Feb to 19 Mar 24 1 evening per week - Tues - 6 weeks	\$440 or \$0*	6.00pm - 9.00pm	Brookvale Campus
 NEW Supporting the Support Worker - This short course is designed to give Community Support workers the fundamental skills and knowledge to confidently provide support in the community. The units in this course are from: Certificate IV in Community Services. Units: CHCCOM002 Use communication to build relationships; CHCADV001 Facilitate the interests and rights of clients; HLTWHS002 Follow safe work practices for direct client care.	15 Feb to 21 Mar 24 1 afternoon per week - Thur - 6 weeks	\$440 or \$0*	1.30pm - 4.30pm	Brookvale Campus
 Introduction to Working in the Health Industry - The units in this introductory course are from HLT33115 Cert. III in Health Services Assistance / HLT33021 Cert. III in Allied Health Assistance. Units: CHCCOM005 Communicate and work in health or community services; CHCDIV001 Work with diverse people; BSBMED301 Interpret and apply medical terminology appropriately.	15 Feb to 1 Mar 24 2 days per week - Thur & Fri - 3 weeks	\$440 or \$0*	9.00am - 3.00pm	Brookvale Campus
 Respond Effectively to Behaviours of Concern - In this course you will learn useful strategies on how to effectively & efficiently respond to different behaviours of concern of clients, or patients, & how to complete organisational reporting & referrals. The unit in this introductory course is from: Cert. IV in Community Services. Unit: CHCCCS020 Respond effectively to behaviours of concern.	7 & 8 Mar 24 2 days per week - Thur & Fri - 1 week	\$268 or \$0*	9.00am - 3.00pm	Brookvale Campus
 Child Protection - CHCPR025 Identify and report children and young people at risk. Prerequisite: Pre-course work must be completed prior to attending on the day.	24 Feb 24 Daytime - Saturday	\$160 or \$0*	9.00am - 4.30pm	Brookvale Campus

*ACE/TSB funded training is subsidised by the NSW Government. Eligibility criteria applies. Full details are available on our website: nbmc.nsw.edu.au.

For more information on funded short courses please contact:
Susan Wilkinson on 9970 1000 or email vet@nbmc.nsw.edu.au

COURSE	COST	DATE	SESSIONS	TIME	TRAINER	LOCATION
Business & Money Matters						
Import /Export Workshop	\$225* gst exempt	Sat 17 Feb	1	9.00am - 5.00pm	Corinne Campbell	Brookvale Campus
<i>*Cost of manual included</i>	\$195* gst exempt	Wed 20 Mar	2	6.00pm - 9.00pm	Corinne Campbell	Zoom
Radio Workshop	\$195 gst exempt	Sat 17 Feb	1	9.00am - 4.00pm	Andrew Goodman Jones	Radio Nrthn Beaches
	\$195 gst exempt	Sat 13 April	1	9.00am - 4.00pm	Andrew Goodman Jones	Radio Nrthn Beaches

English Language - \$0* if English is your second language

✓ Reading Skills for Beginner English Speakers	\$0* gst exempt	Thur 22 Feb	6	6.30pm - 9.00pm	Julian Lancey	Brookvale Campus
✓ Conversation Skills for Beginner English Speakers	\$0* gst exempt	Mon 19 Feb	6	9.30am - 12.00pm	Julian Lancey	Brookvale Campus

*If eligible for ACE funded training, see page 8 for details. Please note: An enrolment form must be completed. If you require assistance completing the form, please join us at our Open Day: Wed 17 January 2024 | 11am-6.30pm | L1/14 William Street, Brookvale

Workskills

✓ Basics of Public Speaking <i>BSBCMM411 Make presentations</i>	\$244 gst exempt or \$0*	Tues 5 & 12 Mar	2	9.30am - 2.30pm	Helen Thornton	Brookvale Campus
✓ Medical Terminology <i>BSBMED301 Interpret and apply medical terminology appropriately</i>	\$293 gst exempt or \$0*	Thu 29 Feb & Fri 1 Mar	2	9.00am - 3.00pm	Dominique Da Silva	Brookvale Campus
✓ Resume Writing & Job Interview Skills <i>FSKLRG007 Use strategies to identify job opportunities.</i>	\$195 gst exempt	Tue 20 & 27 Feb	2	10.00am - 2.00pm	Helen Thornton	Brookvale Campus
✓ Supporting People with Mental Illness <i>CHCMHS001 Work with people with mental health issues</i>	\$220 gst exempt or \$0*	Tue 13 Feb	3	6.00pm - 9.00pm	Anne-Louise James	Brookvale Campus

*If eligible for ACE/TSB funded training, see page 3 for details.



INTRODUCTION TO COMPUTERS incl. myGov

Do you have a computer but are confused and not even sure how to turn it on? This course could be for you.

This course covers the very basics including:

- How to navigate around a computer
- How to search the internet
- How to use myGov

Numbers in the class are kept low, which enables the trainer to spend quality time with students. The course is fully funded however you do need to meet the Adult & Community Education (ACE) funding criteria on page 3.

Not suitable for Apple Mac Users.

Course Date	Time	Day	Location
5 Feb to 11 Mar 24	9.30am to 2.30pm	1 Monday per week for 6 weeks	Brookvale Campus

BSBTEC101 Operate Digital Devices & BSBTEC203 Research using the Internet.

For more information please contact: Susan Wilkinson on 9970 1000 or email vet@nbmc.nsw.edu.au

If you don't meet ACE funding criteria, or you would like a fee free basic computer course with a little more content, see Essential Computer Skills on pg.11.



An enrolment form must be completed. If you require assistance completing the form, please join us at our

ENROLMENT SESSION:
Wed 17 January 2024
11am-6.30pm
L1/14 William Street, Brookvale

This training is subsidised by the NSW Government.

\$0* if eligible for ACE funding, see pg 8



FIRST AID

We deliver first aid classes all year round, please check our website for class dates.

HLTAID009 Provide Cardiopulmonary Resuscitation

- \$75 gst exempt | 9.00am - 12.30pm

HLTAID011 Provide First Aid

- \$150 gst exempt | 9.00am - 5.00pm

HLTAID012 Provide First Aid in an Education & Care Setting

- \$160 gst exempt | 9.00am - 5.00pm



Pre-requisites:

- Pre-course work
- Practical demonstration of CPR on a manikin on the floor



Funded courses available Courses that display the green/blue tick are available for funded positions and may be subsidised by the NSW Government, subject to eligibility. See page 8 for eligibility criteria.



Courses displaying this symbol are Accredited & include assessments.

For detailed information on our courses, including all materials lists, any additional costs and pre-requisites for studying via Zoom, visit: nbmc.nsw.edu.au



Tech Savvy Seniors FUNDED! Tech Savvy Seniors is a NSW Government initiative in partnership with Telstra. Eligibility for a position includes being an Australian citizen/permanent resident and aged 60+ (or Aboriginal Seniors aged from 50+). Evidence must be produced on the first session of the class. To book a position please phone 9970 1000 or visit our website. For full course descriptions visit our website - nbmc.nsw.edu.au



COURSE	COST	DATE	SESSIONS	TIME	TRAINER	LOCATION
Introduction to Cyber Safety for Seniors	\$20 gst exempt	Thur 14 Mar	1	9.30am - 2.00pm	Laurel Trim	Brookvale Campus
Introduction to iPhones Beginners	\$10 gst exempt	Fri 16 Feb	1	9.30am - 1.00pm	Sarah Lorien	Brookvale Campus
<i>Prerequisite: Please bring a charged Apple iPhone with the latest IOS software update installed</i>	\$10 gst exempt	Fri 15 Mar	1	9.30am - 1.00pm	Laurel Trim	Tramshed Narrabeen
Introduction to iPads Beginners	\$10 gst exempt	Fri 23 Feb	1	9.30am - 1.00pm	Sarah Lorien	Brookvale Campus
<i>Prerequisite: Please bring a charged Apple iPad with the latest IOS software update installed</i>						
Introduction to Social Media Part 1	\$10 gst exempt	Fri 08 Mar	1	9.30am - 1.00pm	Sarah Lorien	Brookvale Campus
Introduction to Social Media Part 2	\$10 gst exempt	Fri 15 Mar	1	9.30am - 1.00pm	Sarah Lorien	Brookvale Campus
Introduction to Online Shopping - *Seniors Week Special	\$0* gst exempt	Thur 21 Mar	1	9.30am - 2.00pm	Laurel Trim	Brookvale Campus
Stay In Touch Using Zoom	\$10 gst exempt	Fri 01 Mar	1	9.30am - 1.00pm	Sarah Lorien	Brookvale Campus
Introduction to Facebook	\$10 gst exempt	Fri 09 Feb	1	9.30am - 1.00pm	Sarah Lorien	Brookvale Campus
Sharing Photos & Other Attachments Online	\$10 gst exempt	Thur 28 Mar	1	9.30am - 1.00pm	Laurel Trim	Brookvale Campus
<i>Prerequisite: Must have email and Facebook account.</i>						

NB: Stairs only, no lift access at Brookvale Campus

Computers for Over 60s

Under 60s can attend at an additional 10% per course. When enrolling in courses in this section you must quote your NSW Seniors Card or Pension number on enrolment. There are no further concessions on these courses.

Seniors - Using a Windows PC for Everyday Use <i>Prerequisite: Basic mouse skills.</i>	\$153 gst exempt	Tues 06 Feb	2	9.30am - 1.30pm	Laurel Trim	Brookvale Campus
Seniors - Understanding Your Computer Files & Folders <i>Prerequisite: Knowledge of MS Windows.</i>	\$85 gst exempt	Tues 20 Feb	1	9.30am - 1.30pm	Laurel Trim	Brookvale Campus
Seniors - Internet and Email Using Edge & Outlook <i>Prerequisite: Knowledge of MS Windows.</i>	\$153 gst exempt	Tues 27 Feb	2	9.30am - 1.30pm	Laurel Trim	Brookvale Campus

Microsoft Office

Word

Word 2019 Introduction	\$395 gst exempt	Wed 28 Feb	3	9.30am - 2.30pm	TBA	Brookvale Campus
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BSBWRT311 Write Simple documents Manual/notes provided. Prerequisite: Confident keyboarding and basic Windows PC & file management skills.

Excel

Excel 2019 for Business - Introduction	\$395 gst exempt	Wed 20 Mar	3	9.30am - 2.30pm	TBA	Brookvale Campus
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BSBTEC302 Design and produce spreadsheets. Manual/notes provided. Prerequisite: Confident keyboarding and basic Windows PC & file management skills.

Excel 2019 Intermediate	\$170 gst exempt	Wed 10 Apr	2	6.15pm - 9.15pm	TBA	Brookvale Campus
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Manual/notes provided. Prerequisite: Confident keyboarding skills and Excel Introduction course or equivalent skills/knowledge.

PowerPoint

PowerPoint 2019 for Business Introduction	\$395 gst exempt	Thur 22 Feb	3	9.30am - 2.30pm	Laurel Trim	Brookvale Campus
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BSBTEC303 Create electronic presentations. Manual/notes provided. Prerequisite: Confident keyboarding and basic Windows PC & file management skills.

Outlook

Introduction to Outlook 2019 - Email, Contacts & Calendar	\$265 gst exempt	Tues 12 Mar	2	9.30am - 2.30pm	Laurel Trim	Brookvale Campus
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FSKRDG007 Read and respond to simple workplace information. Manual/notes provided. Prerequisite: Confident keyboarding skills.


Office Skills

Touch Typing for Adults	\$355 gst exempt	Mon 18 Mar*	3	9.30am - 2.00pm	Margaret Delloso	Brookvale Campus
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FSKDIG001 Use digital technology for short and basic workplace tasks. Prerequisite: Basic internet, keyboard and mouse skills. *Mon 1 Apr 24 - Public Holiday

COURSE	COST	DATE	SESSIONS	TIME	TRAINER	LOCATION
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Zoom

 Hosting Zoom Meetings for Business/ Training	\$160 gst exempt	Fri 23 Feb	1	9.00am - 3.30pm	Philip John	Zoom
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BSBTEC202 Use digital technologies to communicate. Prerequisites: Familiar with attending Zoom meetings.

Bookkeeping & Accounting

NEW QuickBooks Online for Beginners	\$275 gst exempt	Tue 13 Feb	4	6.15pm - 9.15pm	Alee Cochrane	Brookvale Campus
Xero for Beginners	\$265 gst exempt	Sat 17 Feb & Sat 02 Mar	2	9.30am - 3.00pm	Maxine Haigh-White	Brookvale Campus




Manual/notes provided. Prerequisite: Strong file management skills using Windows PC & basic internet skills. Prior to the first class all students must have set up their own access to Xero with access to authenticator (instructions for creating your free Xero account will be emailed prior to course commencing). Students must have a smart phone in class to access the authenticator.

Xero Payroll	\$160 gst exempt	Sat 16 Mar	1	9.30am - 3.00pm	Maxine Haigh-White	Brookvale Campus
Prerequisite: Basic internet skills. Must be familiar with Xero or have attended our Xero for Beginners course.						
Xero Advanced	\$160 gst exempt	Sat 30 Mar	1	9.30am - 3.00pm	Maxine Haigh-White	Brookvale Campus
Prerequisite: Basic internet skills. Must be familiar with Xero or have attended our Xero for Beginners course.						

Social Media

NEW Beginners Guide to Social Media Marketing Using AI	\$160 gst exempt	Sat 23 Mar	1	9.00am-3.30pm	Philip John	Brookvale Campus
Please see website for prerequisites.						
Canva Beginners for Social Media	\$120 gst exempt	Tues 12 Mar	1	9.30am - 2.30pm	Sarah Lorient	Brookvale Campus
Prerequisite: Confident computer skills.						
Canva Intermediate	\$120 gst exempt	Tues 19 Mar	1	9.30am - 2.30pm	Sarah Lorient	Brookvale Campus
Prerequisites: Requires Canva Pro subscription. Must be familiar with Canva.						
Introduction to LinkedIn	\$150 gst exempt	Thur 29 Feb	2	6.15pm - 9.15pm	Maxine Haigh-White	Brookvale Campus

Adobe Graphic Design

Photoshop CC Introduction	\$140 gst exempt	Tues 30 Jan	2	6.15pm - 9.15pm	Sarah Lorient	Brookvale Campus
Manual/notes provided. Prerequisite: Confident user of Windows or Mac, good Windows file management skills.						
 Photoshop CC Level 1	\$465 gst exempt	Tues 13 Feb	6	6.15pm - 9.15pm	Sarah Lorient	Brookvale Campus
ICPDMT3220 Edit digital images. Manual/notes provided. Prerequisite: Confident user of Windows or Mac, good Windows file management skills and access to Photoshop at home or work.						
NEW Photoshop CC Level 2	\$140 gst exempt	Tues 26 Mar	2	6.15pm - 9.15pm	Sarah Lorient	Brookvale Campus
Prerequisite: Confident user of Windows or Mac, good Windows file management skills and Photoshop Level 1 or equivalent.						
 InDesign CC Level 1	\$543 gst exempt	Mon 12 Feb	7	6.15pm - 9.15pm	Deborah Stokes	Brookvale Campus
BBSBTEC301 Design and produce business documents. Manual/notes provided. Prerequisite: Confident user of Windows or Mac, user of Word & good Windows file management skills.						
 Illustrator CC Level 1	\$543 gst exempt	Thur 15 Feb	7	6.15pm - 9.15pm	Deborah Stokes	Brookvale Campus
CUADIG304 Create visual design components. Manual/notes provided. Prerequisite: Confident user of Windows or Mac, good Windows file management skills.						



FEE FREE - Essential Computer Skills

FSK10219 Certificate I in Skills for Vocational Pathways

This course is suitable for those who need basic Windows, Word, Excel, Internet, Email and Zoom skills to help them in the workplace or to enrol in further training.

Talk to us about enrolling in this **fully funded** computer course. Not only will you be able to upgrade your skills, once completed, you will have a nationally recognised VET Accredited Certificate to add to your resumé.

Pre-requisite: Basic keyboarding and mouse skills.

Cost: \$0 if you can say yes to the statements to the right, you are eligible.

Date	Time	Day	Sessions	Location
5 Feb to 17 Apr 24	9.30am to 2.30pm	Mon* & Wed	2 days per week - 10 weeks	Brookvale Campus
12 Feb to 22 May 24	6.00pm to 9.00pm	Mon* & Wed	2 evenings per week - 10 weeks	Brookvale Campus
7 Feb to 3 Apr 24	9.30am to 3.30pm	Wed & Thur	2 days per week - 8 weeks	Mosman Campus

Flexible, weekly directed self-study hours required. This training is subsidised by the NSW Government. *Mon 1 Apr 24 Public Hol.

For more information, & an enrolment form, call Mairead O'Leary on 9970 1001 or email mairead@nbmc.nsw.edu.au



Not suitable for Apple Mac Users.

Eligibility Criteria:

- I am an Australian Citizen/ Permanent Resident/NZ citizen/ Humanitarian visa holder or a partner visa holder whose sponsor is a humanitarian visa holder, &
- I am aged 15 years or older, and
- I am no longer at school (excluding registered home schooled), and live or work in NSW



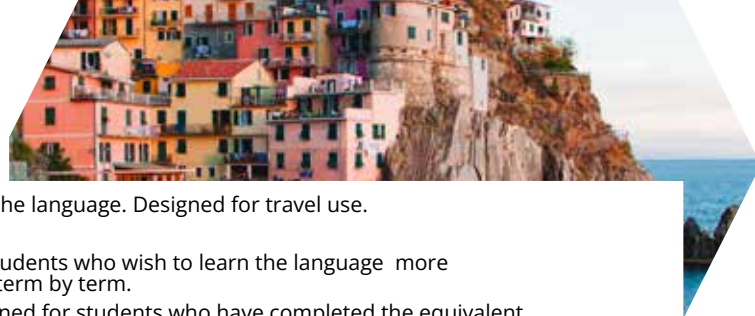
Funded courses available Courses that display the green/blue tick are available for funded positions and may be subsidised by the NSW Government, subject to eligibility. See page 8 for eligibility criteria.



Courses displaying this symbol are Accredited & include assessments.



For detailed information on our courses, including all materials lists, any additional costs and pre-requisites for studying via Zoom, visit: nbmc.nsw.edu.au


Travellers Stage 1
Travellers Stage 2
Beginners Stages 1, 2, 3, 4
Intermediate Stages 1, 2, 3, 4
Advanced Conversation

For students with little or no knowledge of the language. Designed for travel use.

Continuation from Stage 1.

(Duration of each Stage is one term) - For students who wish to learn the language more comprehensively over a year. Enrolment is term by term.

(Duration of each Stage is one term) - Designed for students who have completed the equivalent of one year of language. Continuation of grammar, vocabulary and conversation. Enrolment is term by term.

For students who can interact with a good degree of fluency. Emphasis is on conversation.

Please visit the website for more detailed information on the different levels and to check which course is most appropriate for your needs.

Purchase of a textbook may be required (approx \$60).

COURSE	COST	DATE	SESSIONS	TIME	TRAINER	LOCATION
French Beginners Stage 2	\$330 inc gst	Tue 13 Feb	8	10.00am - 12.00pm	Dominique Partridge	Brookvale Campus
French Beginners Stage 3	\$330 inc gst	Mon 05 Feb	8	3.00pm - 5.00pm	Nicole Laugier	Mosman Campus
French Intermediate Stage 1	\$330 inc gst	Mon 12 Feb*	8	10.00am - 12.00pm	Dominique Partridge	St Lukes Mosman
French Intermediate Stage 3	\$330 inc gst	Mon 05 Feb	8	6.00pm - 8.00pm	Nicole Laugier	Mosman Campus
French Intermediate Stage 4	\$330 inc gst	Tues 06 Feb	8	12.30pm - 2.30pm	Nicole Laugier	Cammeray Golf Club
French Advanced Conversation	\$465 inc gst	Tues 06 Feb	8	9.30am - 12.00pm	Nicole Laugier	Cammeray Golf Club

Italian

Italian Beginners Stage 1	\$247 inc gst	Mon 12 Feb*	8	7.30pm - 9.00pm	Rosa Santi	Zoom
Italian Beginners Stage 2	\$247 inc gst	Wed 14 Feb	8	7.30pm - 9.00pm	Rosa Santi	Zoom
Italian Travellers Stage 1	\$340 inc gst	Thurs 08 Feb	8	10.00am - 12.00pm	Francesca Modica	Brookvale Campus
	\$340 inc gst	Thurs 08 Feb	8	6.00pm - 8.00pm	Francesca Modica	Brookvale Campus
	\$330 inc gst	Wed 14 Feb	8	2.30pm - 4.30pm	Flavia Natoli	Brookvale Campus
Italian Travellers Stage 2	\$330 inc gst	Wed 14 Feb	8	5.00pm - 7.00pm	Flavia Natoli	Brookvale Campus
Italian Intermediate Stage 1	\$330 inc gst	Tues 13 Feb	8	5.00pm - 7.00pm	Flavia Natoli	Brookvale Campus

Prerequisite: Italian Travellers Stage 2 or equivalent

Japanese

Japanese Beginners Stage 1	\$340 inc gst	Mon 12 Feb*	8	6.30pm - 8.30pm	Mami Himura Cheng	Brookvale Campus
Japanese Beginners Stage 2	\$340 inc gst	Wed 14 Feb	8	6.30pm - 8.30pm	Mami Himura Cheng	Brookvale Campus

Mandarin

NEW Mandarin Beginners Stage 1	\$330 inc gst	Mon 12 Feb*	8	6.30pm - 8.30pm	Linda Bennett	Brookvale Campus
Mandarin Travellers Stage 1	\$330 inc gst	Thurs 15 Feb	8	6.30pm - 8.30pm	Lillian Hong	Zoom

Spanish

Spanish Travellers Stage 1	\$340 inc gst	Mon 12 Feb*	8	5.30pm - 7.30pm	Patricia La Porta	Brookvale Campus
Spanish Travellers Stage 2	\$340 inc gst	Mon 12 Feb*	8	7.30pm - 9.30pm	Patricia La Porta	Brookvale Campus
Spanish Conversation Level 2a	\$340 inc gst	Tues 13 Feb	8	12.00pm - 2.00pm	Elizabeth Holgado-Vente	St Lukes Mosman

German

German Travellers Stage 2	\$340 inc gst	Wed 14 Feb	8	6.30pm - 8.30pm	Wolfgang Mueller	Brookvale Campus
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Auslan 1

NEW Introduction to Auslan 1 (Online)	\$230 inc gst	Tue 06 Feb	8	7.30pm - 9.30pm	TBA	Zoom
Introduction to Auslan 1 (Online)	\$230 inc gst	Thur 08 Feb	8	7.30pm - 9.30pm	TBA	Zoom

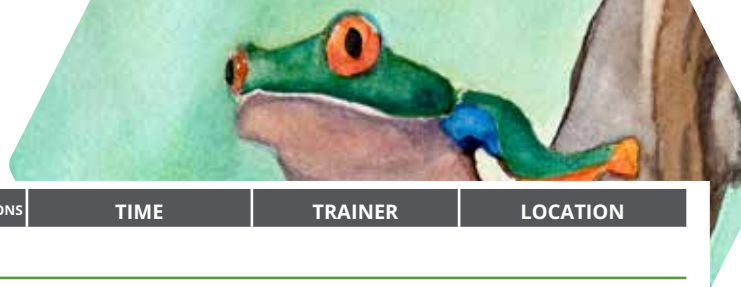
*Fri 29 Mar & Mon 1 Apr 24 - Public Holidays.



For English
Language
courses, see
page 9.



For detailed information on our courses, including all materials lists, any additional costs and pre-requisites for studying via Zoom, visit: nbmc.nsw.edu.au



COURSE	COST	DATE	SESSIONS	TIME	TRAINER	LOCATION
Drawing & Painting						
Botanical Art Weekend Workshop	\$165 inc gst	Sat 17 Feb & Sun 18 Feb	2	10.00am - 2.00pm	Penny Walton	Mackie Lane Community Garden
Drawing for Beginners to Intermediate	\$330 inc gst	Mon 12 Feb*	8	6.30pm - 8.30pm	Jennifer Rosnell	Brookvale Campus
Drawing for Beginners - Weekend Workshop	\$257 inc gst	Sat 24 & Sun 25 Feb	2	10.00am - 4.00pm	John Wells	Brookvale Campus
Drawing: Beginners to Intermediate	\$340 inc gst	Mon 12 Feb*	8	1.45pm - 3.45pm	John Wells	Collaroy Swim Club Community Centre
Drawing for Intermediate	\$330 inc gst	Fri 16 Feb	8	1.30pm - 3.30pm	Mark Kingston	St Lukes Mosman
Introduction to Drawing & Painting	\$330 inc gst	Mon 12 Feb*	8	5.00pm - 7.00pm	David Pavich	St Lukes Mosman
Intro to Drawing & Painting One Day Workshop	\$135 inc gst	Sat 17 Feb	1	10.00am - 4.00pm	David Pavich	St Lukes Mosman
Drawing With Pen & Wash	\$330 inc gst	Thurs 15 Feb	8	10.30am - 12.30pm	Susan Bernasconi	St Lukes Mosman
Drawing With Pen & Wash: One Day Workshop	\$114 inc gst	Sat 24 Feb	1	11.00am - 4.00pm	Susan Bernasconi	St Lukes Mosman
Ways With Watercolour: One Day Workshop	\$114 inc gst	Sat 16 Mar	1	11.00am - 4.00pm	Susan Bernasconi	St Lukes Mosman
Watercolour: Beginners	\$474 inc gst	Mon 05 Feb*	9	11.15am - 1.45pm	John Wells	Collaroy Swim Club Community Centre
	\$474 inc gst	Tues 06 Feb	9	11.15am - 1.45pm	John Wells	Collaroy Swim Club Community Centre
Watercolour: Beginners Weekend Workshop	\$257 inc gst	Sat 09 & Sun 10 Mar	2	10.00am - 4.00pm	John Wells	St Lukes Mosman
Watercolour: Beginners Weekend Workshop	\$257 inc gst	Sat 06 & Sun 07 April	2	10.00am - 4.00pm	John Wells	Brookvale Campus
Watercolour: Intermediate	\$422 inc gst	Mon 12 Feb*	8	11.15am - 1.45pm	John Wells	Collaroy Swim Club Community Centre
<i>Prerequisite: Watercolour Beginners or equivalent</i>	\$422 inc gst	Tues 13 Feb	8	11.15am - 1.45pm	John Wells	Collaroy Swim Club Community Centre
Ways With Watercolour	\$330 inc gst	Fri 16 Feb	8	10.30am - 12.30pm	Susan Bernasconi	St Lukes Mosman

Crafts & Fashion

Absolutely Fabulous Colour Analysis	\$230 inc gst	Sat 24 Feb	1	10.00am - 2.30pm	Sharron Del Wakely	Mosman Campus
Absolutely Fabulous Personal Style Analysis	\$230 inc gst	Sat 16 Mar	1	10.00am - 2.30pm	Sharron Del Wakely	Mosman Campus
Crochet for Beginners	\$206 inc gst	Tue 13 Feb	5	6.15pm - 8.15pm	Payal Bhargava	Brookvale Campus
Slow Crochet- Calming Crochet for Beginners	\$206 inc gst	Wed 21 Feb	5	10.00am - 12.00pm	Payal Bhargava	Brookvale Campus
Tunisian Crochet - Beginners	\$155 inc gst	Thurs 29 Feb	3	6.15pm - 8.45pm	Payal Bhargava	Brookvale Campus
General Sewing - Beginners	\$371 inc gst	Wed 14 Feb	6	1.30pm - 4.30pm	Bronnie Zervos	Brookvale Campus
	\$361 inc gst	Tue 13 Feb	7	6.15pm - 8.45pm	Pippa May	Brookvale Campus
	\$361 inc gst	Wed 14 Feb	7	6.15pm - 8.45pm	Pippa May	Brookvale Campus
	\$330 inc gst	Mon 12 Feb*	8	7.00pm - 9.00pm	Pippa May	St Lukes Mosman
General Sewing - Intermediate	\$371 inc gst	Wed 14 Feb	6	10.00am - 1.00pm	Bronnie Zervos	Brookvale Campus
	\$330 inc gst	Mon 12 Feb	4	1.00pm - 5.00pm	Pippa May	St Lukes Mosman
General Sewing- Beginner and Intermediate One Day Workshop	\$135 inc gst	Sat 16 Mar	1	10.00am - 4.00pm	Pippa May	Brookvale Campus
Pottery on the Wheel	\$485 inc gst	Wed 14 Feb	8	6.00pm - 8.30pm	Sally Howe	Tramshed Narrabeen
Pottery (Handbuilding & Beginners Wheel)	\$485 inc gst	Mon 12 Feb*	8	6.30pm - 9.00pm	Bridget Willis	Forestville Arts Ctre
	\$485 inc gst	Tues 13 Feb	8	6.30pm - 9.00pm	Evan Davis	Forestville Arts Ctre
	\$485 inc gst	Thurs 15 Feb	8	6.30pm - 9.00pm	Sally Howe	Forestville Arts Ctre

Home & Garden

Australian Native Plants	\$145 inc gst	Sun 03 Mar	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
Backyard Beekeeping	\$145 inc gst	Sun 18 Feb	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
Bonsai for Beginners	\$145 inc gst	Sun 25 Feb	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
NEW Bushcraft	\$135 inc gst	Sat 24 Feb	1	10.00am - 4.00pm	Alan Toner	Mosman Campus
Furniture Restoration & French Polishing	\$330 inc gst	Sat 02 Mar	4	9.30am - 1.30pm	Rick Tailby	Tramshed Narrabeen

*Fri 29 Mar & Mon 1 Apr 24 - Public Holidays.



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Gardening for Beginners	\$145 inc gst	Sun 04 Feb	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
Garden Design in Small & Large Spaces	\$145 inc gst	Sun 11 Feb	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
Indoor Plants	\$145 inc gst	Sun 24 Mar	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
Interior Design - The Basics	\$422 inc gst	Wed 14 Feb	8	9.00am - 11.30am	Fiona Barry	St Lukes Mosman
Interior Design - Intermediate	\$422 inc gst	Wed 14 Feb	8	6.30pm - 9.00pm	Fiona Barry	Brookvale Campus
<i>Prerequisite Interior Design The Basics or equivalent</i>						
Interior Design - Advanced	\$504 inc gst	Thurs 15 Feb	8	9.30am - 12.30pm	Fiona Barry	St Lukes Mosman
<i>Prerequisite Interior Design Intermediate or equivalent</i>						
Organic Gardening	\$145 inc gst	Sun 10 Mar	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
Plant Propagation	\$145 inc gst	Sun 17 Mar	1	10.00am - 4.00pm	Judith Sleijpen	St Lukes Mosman
Property Styling for Living or Selling	\$154 inc gst	Sat 24 Feb	1	9.30am - 4.30pm	Fiona Barry	St Lukes Mosman

Music & Singing

African Drumming Workshop	\$135 inc gst	Sat 24 Feb	1	9.00am - 12.30pm	Sal Salem	Tramshed Narrabeen
Guitar: Beginners Level 1	\$175 inc gst	Wed 14 Feb	8	6.00pm - 7.00pm	Mark Broughton	Brookvale Campus
	\$175 inc gst	Sat 17 Feb	8	4.00pm - 5.00pm	Brenton White	St Lukes Mosman
Guitar: Beginners Level 2	\$175 inc gst	Wed 14 Feb	8	7.00pm - 8.00pm	Mark Broughton	Brookvale Campus
	\$175 inc gst	Sat 17 Feb	8	5.05pm - 6.05pm	Brenton White	St Lukes Mosman
NEW Introduction to Music Composition	\$135 inc gst	Tue 13 Feb	6	10.00am - 12.00pm	Philip John	Zoom
Piano for Beginners	\$299 inc gst	Mon 05 Feb*	9	12.30pm - 1.30pm	Tilly Cantrill	Jamm Music Collaroy
	\$335 inc gst	Wed 07 Feb	10	6.00pm-7.00pm	Tilly Cantrill	Jamm Music Collaroy
Singing Fundamentals	\$330 inc gst	Tues 13 Feb	8	6.30pm - 8.30pm	Robin McInnes	Mosman Campus
The Ukulele Stage 1	\$145 inc gst	Wed 14 Feb	6	8.00pm - 9.00pm	Mark Broughton	Brookvale Campus
	\$145 inc gst	Sat 17 Feb	6	6.10pm - 7.10pm	Brenton White	St Lukes Mosman
Women's Singing for Fun	\$324 inc gst	Mon 05 Feb*	9	6.30pm - 7.30pm	Tilly Cantrill	Jamm Music Collaroy
	\$360 inc gst	Wed 07 Feb	10	1.30pm-2.30pm	Tilly Cantrill	Jamm Music Collaroy

Photography

Digital SLR Photography Introduction	\$371 inc gst	Mon 12 Feb	7	6.30pm - 9.00pm	Julie Crespel	Brookvale Campus
	\$381 inc gst	Fri 16 Feb	6	10.00am - 1.00pm	Julie Crespel	Brookvale Campus

*Fri 29 Mar & Mon 1 Apr 24 - Public Holidays.



For detailed information on our courses, including all materials lists, any additional costs and pre-requisites for studying via Zoom, visit: nbmc.nsw.edu.au

Locations

Bilarong Reserve - 55 Wakehurst Parkway, Nth Narrabeen - On-site parking avail.

Brookvale Campus - Levels 1&2, 14 William St, Brookvale - NO on-site parking - street parking available in nearby residential areas. Stairs - no lift access.

Cammeray Golf Club - Park Avenue, Cremorne - On-site parking available.

Collaroy Swim Club Community Centre - 1054 Pittwater Road, Collaroy - On-site parking available. Lift access.

Forestville Community Arts Centre - 6 Darley Street, Forestville - On-site parking available.

Jamm Music Collaroy - 61 Hay St, Collaroy NSW 2097

Mackie Lane Community Garden - Mackie Lane (off Lang St), Mosman. Parking available in Lang St. Short walk from Spit Junction along Military Rd.

MC Equestrian Riding School - 90 Booralie Rd, Terrey Hills - On-site parking available.

Mosman Campus - 104/1-3 Gurrigal Street, Mosman - Parking is available at Bridgepoint Parking Station, Vista Street Car Park or Mosman Square Carpark. Small staircase (7 steps), with internal lift available.

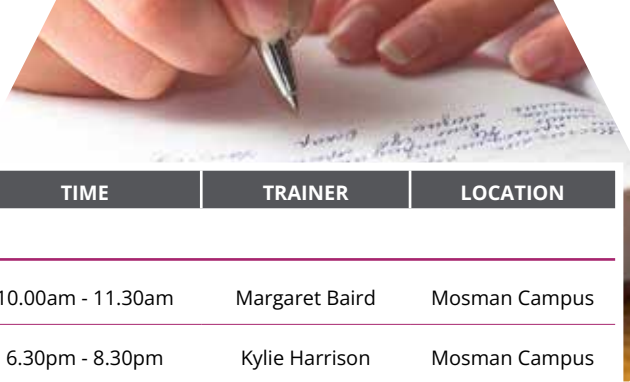
Mosman Village Church - 144 Raglan Street, Mosman - Entry via the church driveway - classes are held in the building behind the church. Council parking is available nearby or surrounding street parking.

The Tramshed - 1395a Pittwater Rd, Narrabeen - Parking available in Council car park next door (check parking restrictions).

St Lukes Hall - Heydon Street, Mosman - Parking available on Heydon Street or under Bridgepoint Shopping Centre. Disabled access available.

Turning Pointe Pilates - Dee Why Grand, 4121/834 Pittwater Road, Dee Why - located in Dee Why Grand Shopping Centre with easy access to parking - entry from Pacific Parade or Sturdee Parade.

Zoom - Please check our website (nbmc.nsw.edu.au) to confirm you can meet the pre-requisites required to study via Zoom.



COURSE	COST	DATE	SESSIONS	TIME	TRAINER	LOCATION
Leisure						
Book Group - Reading For Pleasure (for existing members only)	\$247 inc gst	Tues 13 Feb	8	10.00am - 11.30am	Margaret Baird	Mosman Campus
NEW Family History Research for Beginners	\$340 inc gst	Thur 8 Feb	8	6.30pm - 8.30pm	Kylie Harrison	Mosman Campus
Introduction to Creative Writing	\$144 inc gst	Sat 17 Feb	1	9.00am - 3.30pm	Simone Saba	Mosman Campus
NEW Write Your Life Story	\$144 inc gst	Sat 24 Feb	1	9.00am - 3.30pm	Simone Saba	Mosman Campus

Health, Fitness, Mind & Soul

Adult Learn to Horse Ride – Immersive Course	\$660 inc gst	Mon 12 Feb	4	12.00pm – 2.00pm	MC Equestrian Riding School	
	\$660 inc gst	Wed 14 Feb	4	6.30pm – 8.30pm	MC Equestrian Riding School	
Ballet For The Over 50s	\$190 inc gst	Mon 05 Feb*	10	7.30pm - 8.30pm	Lisa Peresan	Manly Presbyterian Church Hall
	\$190 inc gst	Tue 06 Feb	10	12.00pm - 1.00pm	Lisa Peresan	Manly Presbyterian Church Hall
NEW Create a Better Way of Being!	\$145 inc gst	Thur 28 Mar	3	10.00am - 12.00pm	Simone Larmer	Brookvale Campus
NEW Group Reformer and Matwork Combination <i>Prerequisite: Students must be fit & healthy with no injuries or conditions.</i>	\$190 inc gst	Thur 08 Feb	10	6.00pm - 7.00pm	Lisa Peresan	Turning Pointe Pilates
Hula Hooping for Beginners	\$247 inc gst	Mon 12 Feb*	8	6.00pm - 7.30pm	Natalie Adamson	Tramshed Narrabeen
Mindful Yoga	\$280 inc gst	Wed 14 Feb	8	4.00pm - 5.30pm	Kathy Penn	Mosman Village Church
Pilates	\$190 inc gst	Mon 05 Feb*	10	6.30pm - 7.30pm	Lisa Peresan	Manly Presbyterian Church Hall
Qigong by the Lake - Experience the Art of Mindful Movement	\$155 inc gst	Tues 06 Feb	6	9.30am - 10.45am	Fiona Mackillop	Bilarong Reserve
Tai Chi	\$205 inc gst	Tues 13 Feb	8	8.45am - 9.45am	Rod Lee	Mosman Village Church
Yoga for The Over 40s	\$324 inc gst	Wed 07 Feb	10	8.30am - 10.00am	Bernadette O'Donnell	Mosman Village Church
Yoga For The Over 50s	\$324 inc gst	Mon 05 Feb*	10	10.00am - 11.30am	Bernadette O'Donnell	Mosman Village Church
	\$324 inc gst	Tues 06 Feb	10	10.00am - 11.30am	Bernadette O'Donnell	Mosman Village Church
	\$324 inc gst	Thur 08 Feb	10	10.00am - 11.30am	Bernadette O'Donnell	Mosman Village Church

*Fri 29 Mar & Mon 1 Apr 24 - Public Holidays.



For detailed information on our courses, including all materials lists, any additional costs and pre-requisites for studying via Zoom, visit: nbmc.nsw.edu.au

Short Courses Enrolment Form

This form is only if paying by cheque for short courses (Pages 9 to 15).

See below for other payment options. For Accredited/funded courses please contact the college.

FIRST NAME:	<input type="text"/>	LAST NAME:	<input type="text"/>	DATE OF BIRTH:	<input type="text"/> / <input type="text"/> / <input type="text"/>
ADDRESS:	<input type="text"/>			SUBURB:	<input type="text"/>
POSTCODE:	<input type="text"/>	MOBILE:	<input type="text"/>	HOME PHONE:	<input type="text"/>
*SENIORS CARD/PENSIONER/ FULL TIME STUDENT NO:			*10% discount available on short courses. Excludes first aid courses, Computers for Over 60s, Tech Savvy Seniors.		
EMAIL:			For Terms of Enrolment please go to our website: www.nbmc.nsw.edu.au/terms or call: 9970 1000.		
COURSE DETAILS:		START DATE:	TIME:	VENUE:	COST:
COURSE 1 NAME:		<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
COURSE 2 NAME:		<input type="text"/>	<input type="text"/>	<input type="text"/>	\$ <input type="text"/>
ENROLMENT OPTIONS: Visa or MasterCard: www.nbmc.nsw.edu.au or 9970 1000				-10% if eligible:	\$ <input type="text"/>
Cheques to: Northern Beaches Community College				TOTAL:	\$ <input type="text"/>
In person: L1, 14 William St, Brookvale					

Please post form to: NBMC Reply Paid, PO Box 1966, DEE WHY NSW 2099 (no stamp required)

OPEN DAY

Wednesday
17 January 2024
11am - 6.30pm
Brookvale Campus
L1, 14 William St,
Brookvale



Need more information about our Accredited courses? Come along to our College Open Day. There will be an opportunity to chat face-to-face with our Coordinators and Trainers, and have all your questions answered. Find the information you need to help you choose and enrol in your ideal course.

We deliver Accredited courses in:

- Ageing or Disability
- Assistant in Nursing, Allied Health, Leisure & Health
- Business
- Community Services, Counselling
- Computing
- Early Childhood Education & Care
- School Based Education Support
- Human Resources
- Leadership & Management
- Project Management

For more information please visit:

nbmc.nsw.edu.au



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COLLEGE**

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